

**PS 261 Parent Teacher Association**  
**2019-2020 School Year Budget**  
**DRAFT BUDGET : 2020-2021**  
 Budget period: 7/1/2020 - 6/30/2021

|    |  | BUDGETED         |                    |                    |
|----|--|------------------|--------------------|--------------------|
|    |  | Income           | Expenses           | Net                |
|    | <b>Checking Account Balance as of 07/01/2020</b>   | \$ 81,653        | \$ (8,560)         | \$ 73,093          |
|    | <b>Savings Account Balance as of 07/01/2020</b><br><i>(Directed Funds &amp; 5th grade carried over from 2019 - 2020)</i> | \$ 18,552        | \$ -               | \$ 18,552          |
|    | <b>Fundraising &amp; Donations</b>   |                  |                    |                    |
| 1  | Direct Appeal  | 80,000           | (3,000)            | 77,000             |
| 2  | Corporate Matching Donations   | 3,000            | -                  | 3,000              |
| 3  | Alumni and Legacy Donations  | -                | -                  | -                  |
| 4  | Organization Donations (Boerum Hill and PTA Fun Run)   | -                | -                  | -                  |
| 5  | Reward Programs (e.g Amazon, Fairway, Box Tops)  | 500              | -                  | 500                |
| 6  | Directed Funds   |                  | (1,214)            | (1,214)            |
| 7  | Fundraising Merchandise Sales  | 2,000            | (500)              | 1,500              |
| 8  | Grants   | -                | -                  | -                  |
| 9  | <b>Total Fundraising &amp; Donations</b>   | <b>\$ 85,500</b> | <b>\$ (4,714)</b>  | <b>\$ 80,786</b>   |
|    | <b>Fundraising Events</b>  |                  |                    |                    |
| 10 | Fall Festival  | -                | -                  | -                  |
| 11 | Rainbow Run  | 6,000            | (500)              | 5,500              |
| 12 | Movie Night  | 2,350            | (1,350)            | 1,000              |
| 13 | Read-A-Thon  | 8,000            | (500)              | 7,500              |
| 14 | School Photos  | 2,500            | (50)               | 2,450              |
| 15 | School's Out   | -                | -                  | -                  |
| 16 | Spring Event (Spring Gala)   | -                | -                  | -                  |
| 17 | Bookfair   | -                | -                  | -                  |
| 18 | Fall Event (Big Bid Bash - Online)   | 25,000           | (5,000)            | 20,000             |
| 19 | <b>Total Fundraising Events</b>  | <b>\$ 43,850</b> | <b>\$ (7,400)</b>  | <b>\$ 36,450</b>   |
|    | <b>Community Building Events</b>   |                  |                    |                    |
| 20 | Family Support   | -                | (2,000)            | (2,000)            |
| 21 | Grandparent's Day  | -                | -                  | -                  |
| 22 | Misc Community Event   | -                | -                  | -                  |
| 23 | Talent Show  | -                | -                  | -                  |
| 24 | Thank You Gathering for Volunteers   | -                | -                  | -                  |
| 25 | Curriculum Night   | -                | -                  | -                  |
| 26 | <b>Total Community Building Events</b>   | <b>\$ -</b>      | <b>\$ (2,000)</b>  | <b>\$ (2,000)</b>  |
|    | <b>Student Enrichment</b>  |                  |                    |                    |
| 27 | Assemblies   |                  | -                  | -                  |
| 28 | Garden Enrichment (Pre-K - 5)  |                  | (26,000)           | (26,000)           |
| 29 | Misc. Enrichment (Field Trips, Speakers, Social Studies, Literacy visits)  |                  | -                  | -                  |
| 30 | Residencies & Workshops (in-classroom & off-site - K - 5)  |                  | (6,500)            | (6,500)            |
| 31 | STEM (Pre-K - 1)   |                  |                    |                    |
| 32 | <b>Total Student Enrichment</b>  | <b>\$ -</b>      | <b>\$ (32,500)</b> | <b>\$ (32,500)</b> |

|    |   |              |                    |                    |
|----|---|--------------|--------------------|--------------------|
|    | <b>5th Grade Graduation Activities</b>                            |              |                    |                    |
| 33 | Dues & Fees Paid By Parents                                       | -            | -                  | -                  |
| 34 | Money Raised At Events (Food)                                     | -            | -                  | -                  |
| 35 | Money Raised At Events (Merchandise)                              | -            | -                  | -                  |
| 36 | Dance   | -            | -                  | -                  |
| 37 | Graduation (cap & gown, t-shirt, autograph book)                  | -            | -                  | -                  |
| 38 | Other (ie breakfast, trip incidentals)                            | -            | (17,338)           | (17,338)           |
| 39 | Trip  | -            | -                  | -                  |
| 40 | Yearbook  | -            | -                  | -                  |
| 41 | <b>Total 5th Grade Graduation Activities</b>                      | <b>\$ -</b>  | <b>\$ (17,338)</b> | <b>\$ (17,338)</b> |
|    | <b>PTA Administration Expenses</b>                                |              |                    |                    |
| 42 | Accounting  | -            | (2,500)            | (2,500)            |
| 43 | Bank Interest & Charges   | 50           | (300)              | (250)              |
| 44 | Board Meeting Dinner  | -            | -                  | -                  |
| 45 | Financial Auditor   | -            | (2,600)            | (2,600)            |
| 46 | Directors Liability Insurance                                     | -            | (1,000)            | (1,000)            |
| 47 | Meeting Childcare and Food  | -            | (250)              | (250)              |
| 48 | Meeting Refreshments  | -            | -                  | -                  |
| 49 | Office Supplies   | -            | (250)              | (250)              |
| 50 | Accounting Subscription   | -            | (800)              | (800)              |
| 51 |   | -            | -                  | -                  |
| 52 | <b>Total PTA Administration Expenses</b>                          | <b>\$ 50</b> | <b>\$ (7,700)</b>  | <b>\$ (7,650)</b>  |
|    | <b>School Community Activities and Support</b>                    |              |                    |                    |
| 53 | Arts Committee  |              | (750)              | (750)              |
| 54 | Stem Committee  |              | (750)              | (750)              |
| 55 | Book Committee  |              | (750)              | (750)              |
| 56 | Social Action Committee   |              | (750)              | (750)              |
| 57 | Wellness Committee  |              | (750)              | (750)              |
| 58 | Contingency Grant to School                                       |              | (25,000)           | (25,000)           |
| 59 | Faculty Meals (Parent Teacher Conference )                        |              | (1,000)            | (1,000)            |
| 60 | Furniture/Air Conditioners/Appliances/Items Donated to the School |              | (15,000)           | (15,000)           |
| 61 | Book Talk -Livingston Leaders Workshops & Support                 |              | -                  | -                  |
| 62 | Lunch/Recess Activities/After School Staff                        |              | (25,000)           | (25,000)           |
| 63 | Music Room Supplies and Instrument Repair                         |              | (1,000)            | (1,000)            |
| 64 | Parent Handbook   |              | -                  | -                  |
| 65 | Part-Time Librarian Grant   | -            | (36,000)           | (36,000)           |
| 66 | Piano Expense (Auditorium)  |              | (500)              | (500)              |
| 67 | Newsletter  |              | -                  | -                  |
| 68 | Musicians for School Events                                       |              | -                  | -                  |
| 69 | Science Room Supplies   |              | -                  | -                  |
| 70 | Science Animal Care   |              | -                  | -                  |
| 71 | Teacher & Staff Appreciation                                      |              | (1,000)            | (1,000)            |
| 72 | Teacher Supply Funds  |              | (20,000)           | (20,000)           |
| 73 | Uncategorized   |              | (250)              | (250)              |
| 74 | Website, Email & Outreach   |              | (5,000)            | (5,000)            |

|    |  |            |              |              |
|----|--|------------|--------------|--------------|
| 75 | Character Parade                                     |            | -            | -            |
| 76 | <b>Total School Community Activities and Support</b> | \$ -       | \$ (133,500) | \$ (133,500) |
| 77 | Totals   | \$ 129,400 | \$ (205,152) | \$ (75,752)  |
| 78 | <b>Proposed Working Capital</b>                      | \$ 229,605 | \$ (213,712) | \$ 15,893    |